

# **BAINBRIDGE ISLAND FIRE DEPARTMENT**

## **BOARD OF COMMISSIONERS**

### Meeting Minutes

March 13, 2025

Chair Scott Isenman called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Bruce Alward, Tim Carey (4:33), and John De Lanoy; Fire Chief Jared Moravec; and Finance Manager Ed Kaufman. Commissioner Fritz von Ibsch was excused.

### AGENDA ADDITIONS & DELETIONS

None

### PUBLIC COMMENT

None

### FIRE CHIEF'S REPORT

- LMR/LTE Radio Coverage Update: Chief Moravec provided the Board with information requested at the 2/27/25 Board meeting regarding radio/cellular coverage during major weather events. The Kitsap County Fire Chiefs shared the Board's concern and asked Kitsap 911 for clarification regarding coverage for the current radio project. Kitsap 911 does not include LTE cellular as part of the overall radio coverage, only LMR radio. The Chiefs will follow up with cellular providers, FirstNet/ATT and Verizon to determine if cellular service was given priority access, stayed the same, or was degraded during the 2/25/25 windstorm.
- NKFR Structure Fire Response: Chief Moravec briefed the Board on a structure fire call dispatched on March 9<sup>th</sup>. This call was originally coded as a commercial structure fire and all BIFD units were dispatched, along with numerous other County assets. The incident was eventually corrected to a single-family residence and many of the assets were released once on scene. NKFR is investigating the call with Kitsap 911 to determine why this call was over-dispatched countywide.
- 2024 Fire Mobilization Reimbursement Update: Finance Manager Kaufman briefed the Board on 2024 fire mobilization reimbursements received to date. BIFD has received 67% of the \$135,000 submitted for deployments in 2024. The remaining 33% is expected in the next several months.
- WA State Community Risk Reduction Summit Update: Chief Moravec briefed the Board on his participation earlier this week in the WA State Community Risk Reduction Summit. The Chief presented along with Anne LeSage of COBI and Scott James of Bainbridge Prepares. The conference was focused on developing a strategy for a statewide community risk reduction plan.
- March 27<sup>th</sup> BOC Meeting Cancellation: Chief Moravec informed the Board that the March 27<sup>th</sup> Board meeting will be cancelled due to schedule conflicts for staff.

### GOOD OF THE ORDER

Commissioner Carey noted the obituary for Chuck Callaham in the Bainbridge Review and the scheduled Celebration of Life for Chuck at 1:00 PM on June 21, at Station 22.

Commissioner De Lanoy noted the recent communication from a Bainbridge Island resident, advocating for the purchase of a helicopter for fire response on the island. Chief Moravec will respond to the resident with pertinent information regarding this topic.

Commissioner De Lanoy inquired about the current status of the fire boat discussions at BIFD. Chief Moravec noted that this topic is currently being discussed among staff and he will report back on any strategic options that staff determines to be viable for marine responses.

Commissioner Isenman thanked Commissioner Alward for serving as acting chair while he was out of town. He also relayed some fire response discussions he had with a small, rural department in New Zealand and was interested in how other departments operate.

Commission Isenman reminded the Board of the upcoming fire extinguisher event at Winslow Wharf Marina on May 10<sup>th</sup>.

#### CONSENT AGENDA

(Voucher numbers 36664 through 36714 totaling \$153,602.15, electronic fund transfers of \$1,050,711.90, February payroll of \$1,098,942.93, Meeting Minutes 2/27/25). Commissioner Alward moved to approve the Consent Agenda as presented. Commissioner De Lanoy seconded the motion, and the motion passed unanimously.

#### BUSINESS AGENDA

##### 1. P&P #206: Whistleblowing

Chief Moravec requested approval of P&P #206: Whistleblowing. Staff had made administrative edits to the policy, last updated in 2014, to reflect current Department structure and reporting options for staff. Commissioner De Lanoy suggested minor format edits for policy consistency. Commissioner Carey moved to approve P&P #206 as amended. Commissioner Alward seconded the motion, and the motion passed unanimously.

##### 2. BIMPRD Landscape Service Agreement Update

Chief Moravec requested approval of the Landscape Service Agreement with the Bainbridge Island Metro Park and Recreation District. Both parties agreed that the duties provided for in this agreement needed to be clarified and enumerated more specifically. The rate for services charged by Parks was also adjusted for the first time in five years. Commissioner Carey moved to approve the updated BIMPRD Landscape Services Agreement as presented. Commissioner De Lanoy seconded the motion, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 5:55 PM.

Submitted by:



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Jared Moravec, Board Secretary

Approved

April 10th, 2025